

# JANHIT

See Beyond Your Boundary...



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GREATER NOIDA • GHAZIABAD • SAHARANPUR 2002 2004 2010

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#### **About us**

## **JANHIT**

#### **A Leading Group of Institutions in Professional Education**

Education is a life long process and vital for society. After primary education, higher education is the basis of enhancement of the quality of life as well as national economic performance as a whole. So, in 21st century quality of higher education has become of utmost important. Imparting a quality higher education has also become a challenge for most of the institutions. **JGI** is one of the leading institutions providing higher education according to the need and challenge of the present generation since 2001.

Janhit Institutions extend a warm welcome to those aspirants who intend to take admission in various professional courses such as MBA, BBA, BCA, PGDM, B.Ed., B.P.Ed., BTC, LL.B., B.A.LL.B., B.Com., B.Sc., Polytechnic, B.A., etc leading to the all-round development and prosperity to them.

The objective of the Janhit Institutions is to disseminate advance knowledge, create a highly skilled and trained human resource by applying innovative, pedagogic techniques and the interactive teaching methods. It cultivates a learning community of students, academicians, researchers and professionals by providing a good educational environment. Hence, this is the Group of Institutions where students can achieve their aspirations.

#### **Emergence and growth of Janhit Institutions**

Through this brochure we wish to introduce ourselves and present our brief background, give glimpse of our vision and ideology, familiarize with our working culture, the teaching methodologies being used, the kind of environment that has been set up for the students, our plans for the future. The year 2001, saw the birth of Janhit Institute of Education and Information, a non profit making educational society under the Indian Societies Registration Act XXI of 1860. The promoters of these educational institute are visionary and dynamic leaders, academicians philanthropists and business magnets. They have ethical mission with commendable educational philosophy.

#### **Genesis and Geography**

Greater Noida has come up as the most young, promising, green and clean city in the state of Uttar Pradesh. With its comprehensive infrastructural plan there is nothing which lacks in the city. Be it, its contemporary designing, offices of multinational companies or new avenues for younger generation, the city scores high on all desired parameters. The development of Knowledge Park is nothing less than blessing for students. An enormous area of 1400 acres has been earmarked by Greater Noida Industrial Development Authority for Knowledge Park development. Knowledge Park- the powerhouse of education houses many universities, colleges, school, training centers etc. It is one of the most student-friendly cities in NCR.

Janhit Institute of Education and Information situated at Plot no- 38 B, Knowledge Park-1, Greater Noida, Gautam Buddha Nagar, Uttar Pardesh, it is very close to 6-Lane Express Highway. Rich in infrastructure the institutions provide congenial atmosphere for pursuing academic excellence.

Seeing is believing. For a full visual please visit our site

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#### **VISION**

- To transform ordinary aspirants into extraordinary professionals.
- To eradicate the hindrance of geographical boundaries for students in obtaining world class education by having multiple campuses in and across India.
- To create and sustain professional synergies for smooth sailing career for students.
- To inculcate a strong sense of commitment and ethics in students.
- To blend theory with practice by exposing students to industry standards in business, trade & commerce infrastructure.

#### **QUALITY OBJECTIVE**

- To be able to contribute to society by producing top-notch managers and entrepreneurs.
- To keep infusing the latest in the curriculum so as to deliver the best to the students.
- To organize continuous improvement programmes for students and faculty community.
- · To bring to the campus the latest technologies.
- To always foresee the emerging trends in management and prepare the students to face the industry challenges and requirements well.
- To always encourage research centered approach towards study.





#### **MISSION**

To impart comprehensive management education to the students matching the global standards, foster socially responsible culture in the students and be globally recognized and accepted as an institution delivering world class education.

#### **AFFILIATED TO**

CCS University - Meerut, UPTU - Lucknow, NCTE - Jaipur & BTE - Lucknow and

#### APPROVED BY

BCI - New Delhi, AICTE - New Delhi & SCERT - Lucknow

For respective courses

#### Message From Chairman



Imparting education is a benevolent work as providing life to a dying person and imparting professional education is as important work as providing food, clothes and shelter to a needy person, because professional education is the only medium of making a person self dependent. The **JGI** is the institution which is dedicated to impart such professional education which provides the students with status, gravity, sincerity and self dependency. This Group of Institutions is commonly known for its commitment towards students for preparing them according to the present demands of society performing with integrity, compassion and competence. The students who study here are not only getting their aspiration fulfilled but also they are participating in various realms of societal progress. They are objectively acting in personal as well as national integrity and prosperity. At this Group of Institutions, the faculty members actively support students, enabling them to structure educational experiences that are enriching, relevant and ultimately rewarding. Through highly motivated faculty as well as well-trained support staff members are fully devoted to maintain academic discipline and innovative methods for subject learning. Imparting quality education in a disciplined and organized environment is the main aim and objective of this Group of Institutions. Being the Chairman of this Group of Institutions, I welcome all aspirant students to join this Group of Institutions for their academic excellence.

Education at **JGI** aims at holistic development of students personality, developing their skills and innate attributes. Above all, it places great attempts to build socially responsible citizens for the nation. I can proudly proclaim that we are gaining the best results by the untiring efforts of our devoted, responsible and dedicated team of faculty members, office staff and administrators. I am pleased that you have chosen to explore the opportunities that we offer here at **JGI**. Hook forward to you joining the Janhit family and contribute to our journey towards exploring new frontiers in Information Technology and global business management.

N. P. Singh Chairman JGI

#### Message From Director General



Let me welcome the young aspirants who have struggled and slogged enough for selecting an appropriate learning place in this competitive scenario. We offer a dynamic and supportive environment encouraging our students to reach their full academic and personal potential facing all challenges with confidence and courage. We help to unleash their hidden talents. We facilitate new ideas and insights broadening your horizons of thought of process. We nurture with care and affection giving due consideration to the capabilities of each individual providing the path for excellence, creativity and innovation. In this uncertain environment the managers who would quickly adopt themselves will certainly gain distinct advantages. Through comprehensive and intense training and grooming, the students need to constantly upgrade their knowledge and apply theory in practical life situation. To face the new challenges we focus on academic rigor, practical application, technology and ethical standards. It is my earnest hope and prayer that this centre of life and light which is coming into existence, will produce students who will not only be intellectually equal to the best of their fellow students in other parts of the world, but will also live a noble life, love their country and be loyal to the supreme leader. I wish the young budding professionals good luck in their future endeavours to carve a successful career in the field of management.

Dr. A. K. Singh

Director

JGI

#### Message From Principal



Law as a profession has always attracted young men and women who are in search of an adventurous career where one can make a mark in society and indeed one can prosper while serving the society. Many of those venerable names that fought and won freedom of our country belonged to the legal profession in ancient India in face had a tradition of law as a craft.

Manu one of the ancient law givers in the world, Kautilya, the clever practitioner as well as theoretician of statecraft, Panini, the great grammarian, all strode this ancient land of ours.

When Dean Roscoe Pound of the Yale School of Law at the beginning of twentieth century proclaimed law as an instrument of social engineering, it was considered to be a blasphemy.

The Role of Law as an Instrument of Social Engineering is appreciated better now in the post-world. New area of Law, such as Human Rights, Environmental Law, and the interface between Law and Science & Technology, all began pointing to the inadequacies of traditional law, legal thinking, and legal education. Janhit College of Law has created excellent facilities, like libraries, avenues for sports and games and cultural activities, which would pave a way for a well-rounded personality of students. We have an outstanding Faculty and excellent supporting Staff. Some of our Faculty members are recognized at National level, based on their published works and honors which they have received in recognition of their scholarship.

As a student at Janhit College of Law, you have invaluable resources to your advantage.

We strive to provide you quality of education that will lead to successful career for you. Our caring and experienced faculty and staff are here for your academic and personal development and progress.

I wish you a great success here and I hope your stay will prove a milestone for shaping up your future.

Dr. M. Khairoowala

Principal

#### **Our Institutions**

#### JANHIT INSTITUTE OF EDUCATION & INFORMATION (JIEI) - ESTD. 2002

(NAAC "B" Grade Accredited)

38-B, Knowledge Park, Phase-I, Greater Noida, (U.P.)

Courses	University College Code
B.Ed. (1 Yrs.), BTC (2 Yrs.), BBA, BCA (3 Yrs.)	833
MBA (2 Yrs.)	158

#### JANHIT COLLEGE OF LAW (JCL) - ESTD. 2002

35-Knowledge Park, Phase-1, Greater Noida, (U.P.)

Courses	University College Code
LL.B. (3 Yrs.), B.A.LL.B. (5 Yrs.)	997

#### JANHIT INSTITUTE OF EDUCATION (JIE) ESTD. 2004

(NAAC "B" Grade Accredited)

Village -Matiyala, Near Madhuban - Bapudham Yojna, Ghaziabad, (U.P.)

Courses	University College Code
BBA, BCA (3 Yrs.)	645
B.A., B.Com (3 Yrs.)	240
B.P.Ed. B.Ed. (1 Yrs.)	724
BTC (2 Yrs.)	

#### JANHIT SCHOOL OF MANAGEMENT (JSM) - ESTD. 2009

Village -Matiyala, Near Madhuban - Bapudham Yojna, Ghaziabad, (U.P.),

Courses	University College Code
PGDM (2 Yrs.)	

#### JANHIT DEGREE COLLEGE (JDC) ESTD. 2010

Village - Gangali, Roorki-Dehradun Road, Chhutmalpur, Saharanpur (U.P.)

Courses	University College Code
BBA, BCA, (3 Yrs.), B.Ed. (1 Yrs.)	697
B.Com (3 Yrs.)	239

#### JANHIT GROUP OF INSTITUTIONS (JGI) ESTD. 2011

Village - Gangali, Roorki-Dehradun Road, Chhutmalpur, Saharanpur (U.P.)

Courses	University College Code
MBA (3 Yrs.)	814
PGDM (1 Yrs.)	_

#### JANHIT INSTITUTE OF TECHNOLOGY (JIT) ESTD. 2013

Village - Gangali, Roorki-Dehradun Road, Chhutmalpur, Saharanpur (U.P.)

Courses	University College Code
Polytechnic (3 Yrs.) (Civil Eng., Civil Eng. (Construction & Technology) Electrical Eng., Mechanical Eng., Mechanical Eng. (Refrigeration & Airconditioning)	582

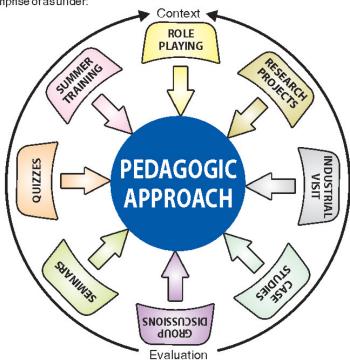
#### JANHIT LAW INSTITUTE (JLI)\* - ETD. 2014

Village - Gangali, Roorki-Dehradun Road, Chhutmalpur, Saharanpur (U.P.)

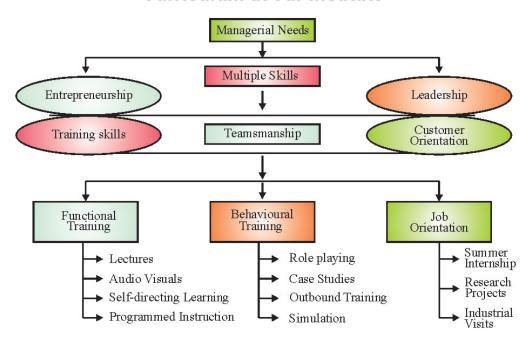
LL.B.\* (3 Years Course)

#### Pedagogic Approach

The faculty will use a mix of various teaching pedagogy to make the best of the learning process. This will comprise of as under:



#### **Curriculum at our Institute**



#### **Academic Arena**



The group of institutions is well equipped with modern lecture halls and tutorial rooms. These halls and rooms are architecturally and aesthetically well designed and are well ventilated. The furniture in the rooms is ergonomically designed for comfortable seating of the students.

#### **Conference Rooms**

All the institute of the group have huge stage-of-the-art seminar halls in the academics block itself. Students and faculty members use this hall, for meetings, seminars, conferences, quizzes, debates and various curricular activities and events.

#### IT Infrastructure

The use of technology forms the crux of teaching and development methodology of the institute. The availability of up-to-date hardware and software ensure a quick and high quality delivery of knowledge.

#### **Internet connectivity**

The campus has uninterrupted bandwidth connection. The air-conditioned computer centre is interconnected through LAN with 24x7 Wi-Fi internet connectivity. Students can benefit themselves by the net browsing facility available to them in the labs.



#### **Library**

Libraries are rightly called the store house of valuable knowledge. Library is a temple of learning.

The library of the group is well stocked with text book, foundation books for supplementary reading as per the UPTU norms, CCS University and NCTE norms. The library also subscribes to more popular magazines and daily newspapers. **JGI** has its own well stocked library. Text books, reference books and books of general interest have been procured in large numbers to cater to the varied needs and requirements of the faculty and the students.

The reading room provides the right ambience for study. The book bank facility is available in all streams for students.

#### Water & Electricity

Water and electricity supply is assured within the campus. In case of load shedding or power interruptions, the stand-by generators take full care. RO water filter systems are installed all over the campus.

#### **Sports**

Keeping in mind the objective of all round development of the students, various sporting and physical activities are promoted amongst students. Students are encouraged to participate in various sports like Cricket, Badminton, Table Tennis, Volley Ball, Chess etc.

#### **Extra-curricular Events**

The extra-curricular committee seeks to expose JANHIT students to a variety of activities, which provide a platform for their overall development. These activities such as Quiz Competitions, workshops, Seminars, Debates, Role-plays, Extempore, Dance and Singing competitions etc to enhance their skills and bring their latent talent to the fore.











#### **The Law Library**

The Janhit College of Law, library has a vast collection of books, journals, periodicals and magazines. It is a prime source for legal research for both the faculty as well as the students. Augmenting traditional print resources with expanding electronics sources and technologies. The library offers fully integrated, dynamic environment for conducting legal and law related research. Housed at on the ground floor of the Janhit College of Law the library provides the optimum study environment wherein student can conduct their research and study in solitude and comfort.

#### **Computer and Internet Facilities**

The college provides comprehensive research facilities by means of computers set up around the college. All such computers are internet connected and are accessible.

· Wi-Fi Campus

#### **Other Facilities:**

- Conference Hall.
- Auditorium
- · The Legal Aid and Advise Clinic
- Moot Court Society

#### Human Rights & Women Right Cell

It was not before the end of the second world war that the need for human rights was realised.

Janhit College of Law, believes that the importance of human rights should not be underestimated after such big blunders. Therefore we established human rights and women rights cell.



#### **THE ACHIEVER SERIES**

The contents of the program are as follows:

- Presentation skills including voice modulation and inflections.
- · Group discussion inputs and practice.
- · Case study inputs and practice.
- · Debate / group interview inputs.



## B.A. LL.B. (5 Years) 104 Batch

#### Eligibility Criteria:

10+2 in any stream from a recognized University / Board with at least 45% marks for General Students and 40% for SC / ST Students.

First Seme	ester	Optional i	Paper (any one)	Eight Sen	nester
BL - 101	English - I	BL - 402	Hindi or	BL - 801	Administrative Law
BL - 102	Sociology - I	BL - 406	Law & Media	BL - 802	Arbitration Laws & Alternative
BL - 103	Political Science - I	Fifth Sem	ester		Dispute Resolution System
BL - 104	Economics - I	BL - 501	Jurisprudence	BL - 803	Intellectual Property Laws
BL - 105	History - I	BL - 502	Contract - II	BL - 804	Banking Laws & Negotiable
			(F)		Instrument Act
Second Se	emester	BL - 503	Constitutional Law of India - I	BL - 805	Drafting of Pleading &
BL - 201	English - II	BL - 504	Hindu Law (Codified Law)		Conveyancing
BL - 202	Sociology - II	BL - 505	Law of Crimes		(Theory - 50 Marks, Practical -
BL - 203	Political Science - II				50 Marks)
BL - 204	Economics - II	Sixth Sen	nester	NUMBER OF STREET	
BL - 205	Law of Torts	BL - 601	International Law	Ninth Sen BL - 901	nester Law of Evidence, Limitation
		BL - 602	Environmental Law	DL - 901	Act
Third Sem	ester	BL - 603	Constitutional Law of India - II	BL - 902	Criminal Procedure Code
BL - 301	English - III	BL - 604	Muslim Law	BL - 903	Civil Procedure Code
BL - 302	Hindi - I	BL - 605	Transfer of Property Act &	BL - 904	Consumer Protection Laws &
BL - 303	Political Science - III	DL - 000	Easement	DE 001	Competition Act
BL - 304	Contract - I		Lacomoni	BL - 905	Moot, Court, Pre - Trial
BL - 305	History of Courts &	Seventh S			Preparations, Participation in
	Legislature (India)				Trial Proceedings
		BL - 701	Company Law		(Practical Paper - 100 Marks)
	Paper (any one)	BL - 702	Labour Law		,
BL - 302	Hindi or	BL - 703	Interpretation of Statues and	Tenth Ser	nester
BL - 306	Law & Media		Principles of Legislation	BL - 911	U.P.Z.A. & Land Reforms Act
		BL - 704	Insurance Law and Accident	BL - 912	Law of Taxation
Fourth Se			Claim	BL - 913	Cyber Law
BL - 401	English - IV	BL - 705	Professional Ethics,	BL - 914	Indian Judicial Systems
BL - 402	Hindi - II		Accountability for Lawyers &	223 923250	Problems & Solutions
BL - 403	Political Science - IV		Bench - Bar Relationship.	BL - 915	Public Interest Lawyering
BL - 404	Human Rights (Protection &		(Theory - 80 Marks, Viva -		Legal Aid & Para Legal
	Remedies)		Vova - 20 Marks)		Services
BL - 405	History - II				(Practical Paper - 100 Marks)

#### LL.B. (3 Years) 13th Batch

#### Eligibility Criteria:

Graduation / Post Graduation in any stream from a recognized University / Board with at least 45% marks for General Students and 40% for SC / ST Students.

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First '	Year	Secor	nd Year	Third	Year
Code	Paper	Code	Paper		Paper
101	Jurisprudence	201	Contract - II (Specific Contract)	301	Criminal Procedure Code, Juvenile Justice & Prob-ation of Offenders
102	Contract I (General Principles &	202	Family Law - I (Hindu Law)		Act
	Specific Relief)	203	Family Law - II (Mohammedan	302	Law of Evidence
103	Torts and Consumer Protection		Law)	303	Civil Procedure and Limitation
	Laws	204	Administrative Law	304 305	Legal Language & Legal Writing
104	I.P.C. (Law of Crimes)	205	Company Law	300	Land laws including Revenue and Ceiling Laws
105	Constitutional Law of India	206	Labour Laws & Industrial Relations	312	Moot Court, Pre-Trial Preparations
106	Public International Law & Human	207	Property Law & Easement		& Participation in Trial Proceedings
107	Rights Environmental Laws	810	Public Interest Lawyering, Legal Aid & Para Legal Services	313	(Practical Paper : 100 Marks) Drafting of Pleading and Conveyancing
710	Professional Ethics (Theory: 80		(Practical Paper : 100 Marks)		(Theory : 50 Marks, Practical : 50 Marks)
	marks, Viva - Voca : 20 Marks)			314	Interpretation of Statues
		Option	nal Subject : Any One	315	Arbitration, Conciliation &
Optio	nal Subject : Any One	209	Conflict of Laws		Alternative Dispute Resolution
109	International Economic Law	210	Banking Laws Including Negotiable		System
110	Bankruptcy Laws	210	Instrument Act	Optio	onal Subject : Any One
111	Taxation Laws	211	Investment & Securities	308	Women Laws & Law Relating to
112	Comparative Law	212	Trust Equity & Fiduciary		Child
113	Legal History	212	Relationship	309	Law Poverty & Devel-opment
114	Insurance Law	213	Criminology and Penology	310 311	Intellectual Property Law Maritime Law

## MBA (2 Years Course)

#### (Master of Business Administration)

Eligibility Criteria:

Minimum 50% in Graduation. Appeared in Entrance examination conducted by UPSEE-14, MAT, CMAT, CAT or any other body which conducts entrance examination for admission in Management Courses.

( <del>-</del>			
1st Semester		3rd Semester	
Code	Papers	Code	Papers
NMBA 011	Managing Organization	NMBA 031	Entrepreneurship Development
NMBA 012	Managerial Economics	NMBA 032	International Business Management
NMBA 013	Business Accounting	NMBA 033	Rural Development
NMBA 014	Business Environment	NMBA 034	Project Management
NMBA 015	Business Statistics	Specialization Group -1	Elective 1*
NMBA 016	Marketing Management	Specialization Group -1	Elective 2*
NMBA 017	Communication for Management	Specialization Group -2	Elective 1*
NMBA 018	Fundamentals of Information System	Specialization Group -2	Elective 2*
		NMBA 035	Summer Training Project Report
2nd Semester			
Code	Papers	4th Semester	
NMBA 021	Managing Human Resources	Code	Papers
NMBA 022	Business Laws	NMBA 41	Strategic Management
NMBA 023	Customer Relationship Management	NMBA 42	Insurance & Risk Management
NMBA 024	Financial Management	NMBA 43	Hospitality & Tourism Management
NMBA 025	Operation Research	NMBA 44	Behavioral Finance
NMBA 026	Cost & Management Accounting	Specialization Group -1	Elective 3*
NMBA 027	Operations Management	Specialization Group -2	Elective 3*
NMBA 028	Research Methodology	NMBA 45	Research Project Report
NMBA 029	Comprehensive Viva (CV)	NMBA 46	Comprehensive Viva (CV)

## PGDM (2 Years Courses)

(Post Graduate Diploma in Management)

Eligibility Criteria:

Graduate in any discipline with 50% marks. Admission through MAT/CAT/CMAT etc. or any eligibility entrance examination

1 Trimester		4 Trimester		
Code	Papers	Code	Papers	
PG-101	Principles and Practices of Management	PG-401	Summer Training Report Presentation (M.M-25)	
PG-102	Financial Accounting	PG-402	Strategic Management	
PG-103	Marketing Management-I	PG-403	International Business Environment	
PG-104	Managerial Economics	PG-404	Management Information System	
PG-105 PG-106	Human Resource Management		,	
PG-106	Production Management & Quantitative Techniques Managerial Communication-I	PG-405A	Advertising & Sales Promotion	
PG-107	Managenal Communication-i	PG-405B	Marketing of Services	
2 Trimest	or	PG-407A	Training & Development	
Code	Papers	PG-407B	Performance & Compensation Management	
PG-201	Business Regulatory Framework			
PG-202	Cost & Management Accounting	5 Trimeste	er	
PG-203	Marketing Management-II	Code	Papers	
PG-204	Macro Economics	PG-501	Entrepreneurship	
PG-205	Organizational Behaviour-I	PG-502	Leadership	
PG-206	Business Statistics	PG-505A	Retail Marketing	
PG-207	Managerial Communication-II	PG-505B	9	
PG-208	Financial Management		Marketing Research	
		PG-507A	Organization Change & Development	
3 Trimest		PG-507B	Industrial Relations & Labour Laws	
Code	Papers			
PG-301 PG-302	Operations Managements Financial Management	6 Trimeste	er	
PG-303	Research Methodology	Code	Papers	
PG-304	Business Environment	PG-601	Corporate Governance & Business Ethics	
PG-305	Organizational Behavior	PG-602	Research Project	
PG-306	Management Science	PG-605	Supply Chain Management	
PG-307	Managerial Communication	PG-607	Recruitment & Selection	
PG-308	Summer Training Report (M.M-75)	1 G-007	Headinal a selection	
	the state of the s			

# BBA (3 Years Course) (Bachelor of Business Administration)

#### Eligibility Criteria:

#### Minimum 45% for General & OBC candidates and 40% for SC/ST in 10+2 (Intermediate)

Semester - I Code Nos. BBA - N 101 BBA - N 102 BBA - N 103 BBA - N 104 BBA - N 105 BBA - N 106 BBA - N 107	Papers Business Organization Business Mathematics Principles of Economics Book Keeping and Basic Accounting Business Laws Fundamental of Management Business Ethics	Semester - IV Code Nos. BBA - N 401 BBA - N 402 BBA - N 403 BBA - N 405 BBA - N 405	Papers Consumer Behavior Financial Management Production Management Sales Management Research Methodology Operations Reserach
		Semester - V	
Semester - II		Code Nos.	Papers
Code Nos.	Papers	BBA - N 501	Management Economics
BBA - N 201	Business Environment	BBA - N 502	Entrepreneurship and Small Business
BBA - N 202	Business Communication		Management
BBA - N 203	Indian Economy	BBA - N 503	Income Tax
BBA - N 204	Principles of Accounting	BBA - N 504	Cost & Management Accounting
BBA - N 205	Organization Behavior	BBA - N 505	Industrial Law
BBA - N 206	Business Statistics	BBA - N 506	Fundamentals of Computers
			ST WILDER WAS AND SECURE AND A PROPERTY OF THE SECURITY OF THE
Semester - III		Semester - VI	
Code Nos.	Papers	Code Nos.	Papers
BBA - N 301	Advertising Management	BBA - N 601	International Trade
BBA - N 302	Indian Banking System	BBA- N 602	Strategic Management & Business Policy
BBA - N 303	Human Resource Management	BBA - N 603	VAT & Service Tax
BBA - N 304	Marketing Management	BBA - N 604	Management Informatics System
BBA - N 305	Company Accounts	BBA - N 605	Auditing
BBA - N 306	Company Law	BBA - N 606	Fundamentals of E-Commerce

# BCA (3 Years Course) (Bachelor of Computer Application)

#### Eligibility Criteria:

#### Minimum 45% for General & OBC candidates and 40% for SC/ST in 10+2 (Intermediate)

#### **B.Ed.** (1 Year Course)

#### (Bachelor of Education)

#### Eligibility Criteria:

The students with graduation (10+2+3) having minimum 50% marks in any stream either in Bachelor's degree or in Master's degree are eligible for admission to the program. Relaxation of marks will be given for students belonging to SC/ST categories as per the rules of NCTE/State Govt./University concerned. Admission through Combine Entrance Test, Conducted by University.

GOALAQUIIAG	rsity concernea. Admission through (	ombine En	trance test, Conducted by University			
Compulsory Pa	apers	Teaching Met	Teaching Methodology:			
Code Nos.	Paper	Selection of t	two teaching subject from the following groups.			
E 101	Teacher in Emerging Indian Society	Students have	to optone teaching subject from each group.			
E 102	Development of Learner & Teaching Learning					
	Process	Group A				
E 103	Essential of Education Technology and	E-313	Teaching of Hindi			
	Management	E-314	Teaching of English			
E 104	Development of Education System in India.	E-315	Teaching of Sanskrit			
		E-317	Teaching of Commerce			
•	he following papers	E-318	Teaching of Computer Science			
E-205	Educational Mental Measurement	E-320	Teaching of Home Science			
E-206	Educational Management & Administration	E-321	Teaching of Physical Science			
E-207	Career Information & Career Guidance	L 021	roading or nyolear coloned			
E-208	Teaching Values	Croup P				
E-209	Environmental Education	Group B	Tarabian Mondal Ordense			
E-210	Computer Education	E-316	Teaching of Social Science			
E-211	Population Education	E-319	Teaching of Mathematics			
E-212	Elementary Education	E-322	Teaching of Biological Science			

#### **BTC (2 Years Course)**

#### (Basic Teacher Training)

#### Eligibility Criteria:

#### Admission through DIET on merit basis

प्रथम वर्ष-प्रथम सेमेस्टर	7. हिन्दी।
सैद्धान्तिक प्रश्नपत्र	<ol> <li>संस्कृत ∕ उर्दू ।</li> </ol>
1. वर्तमान भारतीय समाज और प्रारम्भिक शिक्षा।	9. अंग्रेजी।
2. बाल मनोविज्ञान।	10. कम्प्यूटर।
	11. समाजीपयोगी उत्पादक कार्य
विषयों का व्यवहारिक शिक्षण	(निम्न में से कोई एक)
3. विज्ञान।	(
4. सामाजिक अध्ययन।	1. कृषि।
5. गणित।	<ol> <li>उद्यान विज्ञान/बागवानी।</li> </ol>
6. हिन्दी।	3. काष्ट शिल्प।
7. कम्पूटर।	4. ग्रन्थ शिल्प।
<ol> <li>शारीरिक शिक्षा एवम् स्वास्थ्य।</li> </ol>	5. कताई-बुनाई।
9. कला एवम् संगीत।	5. चर्मा शिल्प। 6. चर्म शिल्प।
10. समाजोपयोगी उत्पादक कार्य।	<ol> <li>वन शिल्प।</li> </ol>
(निम्न में से कोई एक)	४. गृह शिल्प।
(1141 4 4 115 (40)	O. पृष्ट ।राज्य।
1. कृषि उद्यान विज्ञान।	<u> ब्रितीय वर्ष-तृतीय सेमेस्टर</u>
<ol> <li>कृषि उद्यान विज्ञान।</li> <li>काष्ट कार्य।</li> </ol>	<u>। बताय यय-तृताय समस्टर</u> सैब्ह्यान्तिक प्रश्नपत्र
	<ol> <li>शैक्षिक मूल्यसांकन, क्रियात्मक शोध एवम् नवाचार।</li> <li>शिक्षा में सूचना एवम् संचार प्रौद्योगिकी।</li> </ol>
4. कताई-बुनाई। 5. चर्म शिल्प।	
	<ol> <li>शैक्षिक प्रबन्धन एवम् प्रशासन।</li> </ol>
6. गृह शिल्प।	विषयों का व्यावहारिक शिक्षण
7. मिद्री का कार्य।	
8. धातु शिल्प।	4. विज्ञान।
	5. सामाजिक अध्ययन।
प्रथम वर्ष-बितीय सेमेस्टर	6. गणित।
सैद्धान्तिक प्रश्नपत्र	7. भाषा।
1. शिक्षण अधिगम के सिन्द्रांत।	a. संस्कृत ∕ उर्दू ।
2. प्रारम्भिक शिक्षा के नवीन प्रयास।	9. अंग्रेजी।
<ol> <li>विशिष्ट आवश्यकता वाले बालकों की शिक्षा तथा निर्देशन एवम् परामर्श।</li> </ol>	10. कम्प्यूटर।
<u></u>	
विषयों का व्यावहारिक शिक्षण	<u> ब्रितीय वर्ष-चतुर्थ सेमेस्टर</u>
4. विज्ञान।	इन्टर्निशिप एवम् प्रायोगिक कार्य आदि।
5. सामाजिक अध्ययन।	

6. गणित।

#### B.Com. (3 Years Course)

#### (Bachelor of Commerce)

#### Eligibility Criteria:

#### Minimum 45% for General & OBC Students and 40% for SC/ST in 10+2 (Intermediate)

D O 1		000	Dublic Change
B.Com I year		206	Public Finance
CODE	SUBJECT	C01	General Awareness
101	Business Communication	C00	Sports & Physical Education
102	Business Statistics	011/012/013	Hindi, English, Sanskrit
103	Financial Accounting		
104	Business Regulatory Framework	B.Com III year	
<b>10</b> 5	Business Economics	CODE	SUBJECT
106	Business Environment	301	Corporate Accounting
009	Bhartiya Sanskriti Evam Rashtra Gaurav	302	Auditing
C-008	Environmental Studies	303	Money and Financial System
C-001	Sport & Physical Education	304	Information Technology & its Implication
		305	Financial Management
B.Com II year		306	Management Accounting
CODE	SUBJECT	Or307	Principles of Marketing
201	Corporate Law		
202	Cost Accounting	308	International Marketing
203	Principles of Business Management	991	Viva-Voce
204	Income Tax	003	Sports & Physical Education
205	Fundamental of Entrepreneurship		, ,

## **B.A.** (3 Years Course)

#### (Bachelor of Arts)

#### Eligibility Criteria:

#### Minimum 45% for General & OBC Students and 40% for SC/ST in 10+2 (Intermediate)

Subject		l Year	II Year	III Year	Foundation Subjects
1. 2.	English Hindi	109, 110 113, 114	209, 210 213, 214	309, 310 313, 314	Bharitiya Sanskriti Avam Rastriya Gaurav     Environment Science     Sport and Physical Education     A001
3. 4.	Political Science Sociology	138, 139 132, 133	238, 239 232, 233	338, 339 332, 333	II Year
5.	History	115, 116	215, 216	315, 316	1. G.K A010 2. Sport - A002
6.	Economics	145, 146	245, 246	345, 346	3. Any One - Hindi-011, English-012, Sanskrit-013
7.	Education	160, 161	260, 261	360, 361	III Year

## Polytechnic (3 Years Diploma Course)

#### Eligibility Criteria:

Students must score either 35% or above 35% marks in High School/ 10th without any grace marks. He must have Science & Maths during his 10th class.

#### **MECHANICAL ENGINEERING: (Production)**

	Year Subject (Theory)	No.	. Practical	6. 7. (	Manufacturing Processes Computer Application For		Manufacturing Processes (W/S Practice)
1.	Professional Communication	1.	Professional Communication		Engg.	6.	Computer Application For
2.	Applied Mathematics-I	2.	Applied Physics	8.			Engg.
3.	Applied Physics	3.	Applied Chemistry	9.	Mechanical Engg. Drawing		95
	Applied Chemistry		Applied Mechanics	Illr	d Year		
5.	Engineering Drawing	5.	Elements of Mechanical Engg.	No	. Subject (Theory)	No	. Practical
6.	Applied Mechanics	6.	Field Exposure-I(Assessment	1.		1.	Metrology Lab
7.	Elements of Mech. Engg.		at Instt. Level)		Entrepreneurship		Mechanical Workshop
8.	Elementary Workshop Tech.	7.	Workshop Practice		Development		/Auto shop
9.	Workshop Practice			2.	Industrial Engg.& Safety	3.	Production Tech. Lab.
				3.	Theory of Machines	4.	Project
Ilno	l Year			4.	M/c Tool Tech.&	5.	Field Exposure II
No.	Subject (Theory)	No.	. Practical		Maintenancel		
1.	Applied Mathematics-II	1.	Mechanics of Solid Lab	5.	Design & Estimation		
	Mechanics of Solids	2.	Thermal Engineering Lab	6.	Metrology & Measuring Instru	mei	nts
3.	Materials & Material Science	3.	HydraulicsLab	7.	Production Technology I		
4.	Hydraulics & Hydraulic Mach.	4.	Electrical Technology,	8.	Production Technology II		
5.	Thermal Engineering		Electronics Lab	9.	Production Automation		
	0 0						

#### MECHANICAL ENGINEERING: (Refrigeration & Air Conditioning)

#### No. Subject (Theory)

- Professional Communication
- Applied Mathematics-I 3.
- Applied Physics Applied Chemistry 4.
- 5. Engineering Drawing
- Applied Mechanics
- Elements of Mech. Engg.
- Elementary Workshop Tech.
- Workshop Practice

#### No. Practical

- Professional Communication
- 2. Applied Physics
- Applied Chemistry Applied Mechanics 3.
- 4. Elements of Mechanical Engg.
- Field Exposure-I(Assessment at Instt. Level)
- Workshop Practice

#### **IInd Year**

- No. Subject (Theory)

  1. Applied Mathematics-II
- Mechanics of Solids Materials & Material Science
- 4. Hydraulics & Hydraulic Mach. 4.
- Thermal Engineering

#### No. Practical

No. Practical

2.

3.

4.

5

6.

- Mechanics of Solid Lab
- Thermal Engineering Lab

Professional Communication

- Hydraulics Lab
- Electrical Technology,
- Electronics Lab

Workshop Practice

Applied Physics

Electronics - L

Applied Chemistry

Basic Electrical Engg.

Workshop Practice

- 6. Manufacturing Processes Computer Application For
- Engg. Electrical Technology & Elect.
- Mechanical Engg. Drawing Ilird Year

#### No. Subject (Theory)

- Industrial Management and Entrepreneurship Development!
- Industrial Engg.& Safety
- Theory of Machines M/c Tool Tech.&
- Maintenancel
- Design & Estimation
- Metrology & Measuring Instruments
- Refrigeration
- 8. Air Conditioning
- R.A.C Plant Erection Performance & Maintenance

#### ELECTRICAL ENGINEERING

#### 1st Year

#### No. Subject (Theory)

- Professional Communication
- Applied Mathematics-I
- Applied Physics
- Applied Chemistry 4.
- Engineering Drawing 5
- Basic Electrical Engg. 6.
- Electrical & Electronics Engineering Material
- Electronics I Workshop Practice

#### **IInd Year**

#### No. Subject (Theory)

- Applied Mathematics-II Electronics-II
- Electrical Design, Drawing & 3.
- Estimating-I Electrical Instruments &

Control of Electrical Machine

Process Control Instrument-

Measurements.

Electric Traction

#### No. Practical

No. Practical

Applied Physics

Engineering Workshop Practice

2.

3.

5.

- Electronics-II
- Electrical Design, Drawing and Estimating-I

Professional Communication

Civil Lab - I (Building Material)

Applied Chemistry Applied Mechanics Computer Application For

- Electrical Instruments & Measurements.
- Computer Application For Engineering

## 5. Power Plant Engg.6. Trans. & Distri of Elect

- Computer Application For
  - Engineering Elementary Mechanical & Civil Engineering. Electrical M/c-I/Power
- Ilird Year

#### No. Subject (Theory)

- Industrial Management and Entrepreneurship Development
- Installation, Maintenance & Repair of Elect. Machines | Switch Gear & Protection
- Environmental Education & Disaster Management
- Project I Problem,
- II Field Exposure I Industrial Elec. & Control
- Electrical Design, Drawing Estimating II

# 5. Elementary Mechanical & Civil

Manufacturing Processes (W/S

Computer Application For

Practice)

Engg.

No. Practical

Project

Metrology Lab

Mechanical Workshop /Auto shop

Refrigeration & Air

Conditioning Lab

Field Exposure II

6.

2.

5.

Engineering. Electrical M/c-I /Power

#### No. Practical

- 1. Installation, Maintenance & Repair of Elect. Machines
- Project I Problem, Il Field Exposure
- Industrial Elec. & Control
- Electrical Machine II

#### 9 - Subjects for Electrical Engg.

- Renewable Sources of Energyl
  - High Voltage Engineering
  - Energy Management

#### **CIVIL ENGINEERING**

#### Ist Year

- No. Subject (Theory) Professional Communication
- Applied Mathematics-I
- Applied Physics Applied Chemistry 3. 4.
- Engineering Drawing 5.
- Applied Mechanics
- Electrical & Electronics Engineering
- **Building Material** Workshop Practice

#### **IInd Year** No. Subject (Theory)

#### Surveying

- Soil Mechanics & Foundation 2.
- Engineering **Building Construction &** Maintenance Engineering
- Hydraulic Engineering Concrete Technology Strength of Materials

#### No. Practical

Strength of Material

Testing Lab

- Hydraulics 3. Public Health Engineering
- 4. Surveying I
- Civil Lab II (B.C. &
- Maintenance Lab. Conc. Tech. & Soil Mech. Lab.)

#### 7. Elementary Electrical &

- Mechanical Engineering
- Public Health Engineering
- Civil Engineering Drawing

#### Ilird Year

## No. Subject (Theory) 1. Design of Steel & Masonry

- Structure Design of Reinforced
- Concrete Structure
- Transportation Engineering
- Estimating, Costing & Value Construction Management & Construction Management
- SurveyingII

Development

- Civil Engineering Drawing II
- Irrigation Engineering
- 9. Environmental Pollution & Control
- 10. Earthquake Engineering

#### No. Practical

- Surveying II
  Civil Lab III (RCC & Highway)
- Project Work 4. Field Exposure

#### **FACULTY PROFILE**

Prof. (Dr.) A. K. Singh Professor & Director

Dr. M. Khairoowala (Principal) M.B.A., L.L.M., Ph.D

Dr. Harjeet Singh MBA, M.A., Ph.D

Mr. Rakesh Badola (HOD) M.A. (Pol Sci.), M'.Ed., Ph.D. (Pursuing)

Ms. Shalini Garg (Asst. Prof.) M.A. (Socio.), M.Ed.

Mr. Sunil Pathak (DEAN) MBA, Ph.D (Pursuing)

Ms. Bhawna Sharma (Asst. Prof., HOD)

MBA (HR & Finance), Ph.D. (Pursuing)

Mr. Vivek Kumar Tripathi (Asst. Prof.) M.A. (Socio.), M.Ed.

Ms. Shikha Maurya (Asst. Prof.) MBA (HR & Mkt.)

Mr. Praveen Kumar Tiwari (Asst. Prof.)

MBA (HR & Finance)

Mr. Rahul Gautam (Asst. Prof.)
B. Tech (IT), MBA (Operational & Mkt.)

Ms. Kavita Chaudhary (Asst. Prof.)
M.C.A.

MS. Surya Srivastava (Asst. Prof.) M.C.A.

Mrs. Poornima Singh (Asst. Prof.) LL.M. NET

Ms. Ritu Chaudhary (Asst. Prof.) M.A. (Socio.), LL.M.

Mr. Suresh Kumar Maurya (Asst. Prof.)

M.A. (Socio.)

Mr. Munesh Raghuvanshi (Asst. Prof.)

M.Com., MBA (HR & Finance)

Dr. Ruchika Chaudhary (Asst. Prof.) MBA, Phd.

Mr. Alok Kumar Tiwari (Asst. Prof.) M.A. (History), M.Ed., UGC NET

Mr. Sheelaendra Singh (Asst. Prof.) M.Sc.. (Physics), M.Ed.

Ms. Priyanka Chaudhary (Asst. Prof.) M.C.A., M.Tech (Pursuing) Ms. Sarika Tyagi (Asst. Prof.) LL.M., NET

Mr. Ajay Kumar (Asst. Prof.) M.Sc. (Chem.), LL.M.

Mr. Rajeev Sharma (Asst. Prof.)

M.A. (Eco.), LL.M.

Mr. Piyush Rai (Asst. Prof.) M.A. (Hindi)

Ms. Anupma Mishra MBA

Mr. Bhagwan Yadav MCA, M.Tech.

Ms. Garima Sharma PG Dipl (PR), MBA

Mr. Prashant Tiwari MBA

Ms. Payal Singh MBA

Ms. Saumya Jindal B.Tech, M.Tech

Mrs. Shilpa Shrivastava MBA

Mr. Vinamra Kumar MBA

Mr. Aman Soni Assistant Professor

Mr. Anupam
Assistant Professor

Mr. Ved Parkash Mishra M.Sc. M.Ed.

Mr. Vikas M.A. M.Ed.

Ms. Bhavana Chaudhary M.Com. M.Ed.

Mr. Ashok Kumar Assistant Professor

Mr. Kamlesh Kumar Assistant Professor

Ms. Sarika Assistant Professor

Mr. Lokendra Singh Assistant Professor

Mr. Ramveer Singh Assistant Professor

Dr. Rama Rani Assistant Professor Mr. Haider Ali Assistant Professor

Mr. Ajay Kumar (Asst. Prof.) LL.M., UGC NET

Mrs. Annu Mehra (Asst. Prof.) LL.M.

Mr. Rajeev Kumar (Asst. Prof.) LL.M.

Mr. Ashok Kumar (Asst. Prof.) LL.M.

Mr. Kamlesh Kumar (Asst. Prof.) LL.M., UGC NET

Ms. Ritu Chaudhry (Asst. Prof.) LL.M., UGC NET

Mr. Nusrat Ali Rizvi (Asst. Prof.) LL.M., UGC NET

Mr.Kishor Kumar Mishra (Asst. Prof.)

LL.M., UGC NET

Mr.Irshad Khan (Asst Prof.) LL.M., UGC NET

Mr. Mukeem Ahmad (Asst. Prof.) LL.M., UGC NET

Mr.Abhishek Kumar (Asst. Prof.) LL.M.

Mr. Mohd. Zeeshan (Asst. Prof.)

Mr. Naveen Kumar (Asst. Prof.) LL.M.

Ms. Sweta Singh (Asst. Prof.) LL.M., UGC NET

Mr. Mahesh Chandra Sharma LL.M.

Mr. Suresh Kumar Maurya (Asst. Prof.)

M.A. (Sociology), UGC NET

Mr. Prakash Pandey (Asst. Prof.) M.A. (English), UGC NET

Mr. Lokendra Singh (Asst. Prof.) M.A. (Sociology), LLM

#### **ACADEMIC COUNCIL**

**Dr. Gurcharan Singh** (Chairman) Dean, Mgt. Deptt, Punjab Univ. Patiala **Dr. A. P. Singh** 

Deptt. of Psychology, BHU **Dr. A.R. Tripathi** (Prof. of Mgt.)

Banaras Hindu Uni. Varanasi **Dr. R. Kumar** (Prof. of Commerce)

Jamia Millia Islamia Univ., New Delhi **Dr. C.K. Goel** (Ex. Prof. HEAD & DEAN)

Deptt. of Mathematics, CCS Uni. Meerut Dr. Anil Jindal (Chairman) SRS Group, BTL Invt. Ltd. Faridabad

Dr. S.P. Gupta (Director General) Shri Ram Murthy Samarak Colllege of

Mgt. & Engg., Bareilly

Dr. K. M. Upadhayaya

(Prof. of Mgt. Studes)

Jaipuria Inst. of Mgt. Noida
C.A. Dr. Abbishek Bhatia (N

**C.A., Dr. Abhishek Bhatia** (Manager) Grant Thoranton, Sr. Cons. Counseling

**Dr. Deepak Tyagi** (Chairman) Khadi Gram Udhyog, New Delhi **Dr. Dolly Philips** 

(Prof. & DEAN of Mgt. Studies) IPEM, Ghaziabad

**Dr. Bateshwar Singh** (Prof.of Finance) Armi, University, H.P.

Mr. P.K. Agarwal (HOD)

Dr. Sanjay

M.G. Kashi Vidyapeeth, Varanasi

**Dr. Anurag Singh** FMS - BHU

Dr. S. K. Singh

Dean & Head

FMS - BHU, Varanasi

Prof. Y.P. Singh

Former Head and Dean Dept of commerce Faculty of commerce and Business, Delhi School of Economics University of Delhi.

Mr. C.P. Rajwar (Advocate) Supreme Court. of India.

Prof. Zakiuddin Khairoowala. Dept of Law Aligarh Muslim University Aligarh.

Mr. Amit Chaddah (Advocate) Delhi High Court. Delhi.

Mr. Ajay Pal (Advocate) LL.M (USA)

Advocate on Record Supreme Court. of India.

S.G.M Rizvi (Advocate) Delhi High Court. Delhi. Prof. Qaisar Hayat

Former Head and Dean Faculty of Law Aligarh Muslim University Aligarh.

**Mr.Naresh Chandra Singhal** D.G.C. Civil Aligarh.

#### **GUEST FACULTY**

Dr. Anand Singh VP- AT & T (USA)

Dr. S.K. Tayal (Director) Modern College, Ghaziabad

**Dr. N.L. Sharma** (Director) Khandelar College of Mgt., Bareilly

Ms. Nidhi Bhatia (Prof. of Mgt.) AMITY Internal Buss. School, Noida

**Dr. P.C. Tulsian** (HOD, Commerce) Ramjas College, Delhi University

Dr. Santosh Kashyap (HOD,

Commerce)

Saint Nirankari College, Sohna

**Dr. S.P. Sharma** (HOD, Commerce) M.M.H., College, Ghaziabad

Dr. Saurabh Chaturvedi LL.M., Ph.D.

Mr. Mandeep Singh Saluja (Director) BSL, Dhampur

Mr. Mahesh Chandra Sharma (Adv.) LL.B., LL.M.

Dr. V. N. Bajpai

Prof S.K Singh

Ex. Dean, FMS, BHU

**Dr. R. K. Pandey** Dean & Head FMS, BHU

**Dr. Anurag Singh** FMS - BHU

#### VISITING FACULTY

Dr. P.C.K. Rao (Director) Takshila, Gr. Noida

**Dr. G. C. Agarwal** (Former Pro. V.C.) Allahabad University, Allahabad **Dr. Raj K. Jain** (Former DEAN of Mgt.) Vikram University of Ujjain

**Dr. Ganga Kukreja** (Prof. of Mgt.) Ahila Uni., Kingdm of Bahrain

Prof D.M Mahapatra HOD, GNIT-CM, GNIT Gr. Noida

**Dr. S.K. Sharma** (Prof. of Mgt. Studies) Biral Institute of Mgt. & Tech. Bhiwani

Dr. A. V. Narshimha Rao LL.M., Ph.D. Justice P.C, Mathur

Mr. A.K. Saxena (Advocate) LL.B., LL.M.

#### **ADVISORY COUNCIL**

**Dr. M. N. Sitaraman** (Principal) Zakir Hussain (PG) College, (Delhi Uni.)

**Dr. Deepak Rawat** (Managing Director) S.S. Builders, Sahibabad

**Mr. Sachin Bhatia** (Director) SRS Group, Faridabad

**Dr. J. N. Mishra** (Prof. HEAD & DEAN) Commerce, Allahabad Uni., Allahabad

**Dr. Y. P. Singh** (Ex. DEAN) Deptt. CSIR, New Delhi

**Dr. Satish Ahuja** (Principal) DAV Ventenary (PG) College, Faridabad

Mr. Naresh Goel (Director) SRS Group, Faridabad

**Dr. Rajesh Mangla** (Director) SRS Group, Faridabad

Dr. Vinod UPadhayaya (Advocate) Gzb

Mr. Rohit Gautam (Manager Finance) CMS Ltd., New Delhi

**Dr. Rajendra Kumar** (HOD, Commerce) Rajdhani (PG) College, Uni. of Delhi

Mr. Mahendra Agarwal (Managing Director) Agarwal Iron & Steel Industry, Ghaziabad

**Dr. H. S. Sharma** Ex. Dy. Director, DRDO

## ADMINISTRATIVE & SUPPORTIVE STAFF

Mr. Manish Sharma Registrar

Mr. Dev Raj Sharma Chief Accountant

Mr. Amit Kumar

Mr.Naveen Kumar Computer Operator

Mr. Vikram Singh Account Assistant

Mr.Govind Singh Office Assistant

Mr. Ravi Yadav Lab Technician

Mr. Kuldeep Singh Librarian

Mr. Anil Kalyan Admin Office

Mr. Ashok Kumar Assistant Library

Mr. Chetan Raj Singh Admin.

# RULES & REGULATIONS GENERAL INFORMATION

- The students shall abide by rules & regulations of the University and the institute. The rules of discipline are laid down on Notice Board of the Institute.
- . 100% attendance of students is required during the first week of commencement of session
- In case of serious ailment, a student shall have to submit medical certificate of medical superintendent of government Hospital
  of any district to condone his/her short attendance.
- · No student can claim for refund of fees after the commencement of session.
- Examination Fees as per decided by the concerned university shall be deposited by the student (all category).
- At the time of admission, required documents (as mentioned for all streams) must be submitted otherwise his/her admission shall not be considered as bonafide.

#### **CODE OF CONDUCT**

- Each student must follow the dress code of the Institute.
- · Each student must ensure 75% attendance in the classes of Academic session.
- · Each students must have his/her identify card in the Institute.
- For all the important and relevant information the students should refer to the notice board of the institute. The Institute is not bound to provide information to the Students individually.
- · Rules of Transport, Library, Sports department, Computer Lab must be strictly followed by the students.
- Proper discipline should be maintained in the class-rooms as well as in the College premises. Strict action will be taken against indiscipline students.
- Damage to the college Property will invite actions such as fine recovery of the cost of property and expulsions from the Institute.
- All the Students shall be bound by the rules and regulations framed by the Institute and the University from time to time at any stage.
- Every Student of the Institute is required to sign an undertaking to abide by its rules and regulations and code of conduct in the Institute at the time of registration or before the commencement of the academic session.

#### IMPORTANT INSTRUCTIONS REGARDING ADMISSION

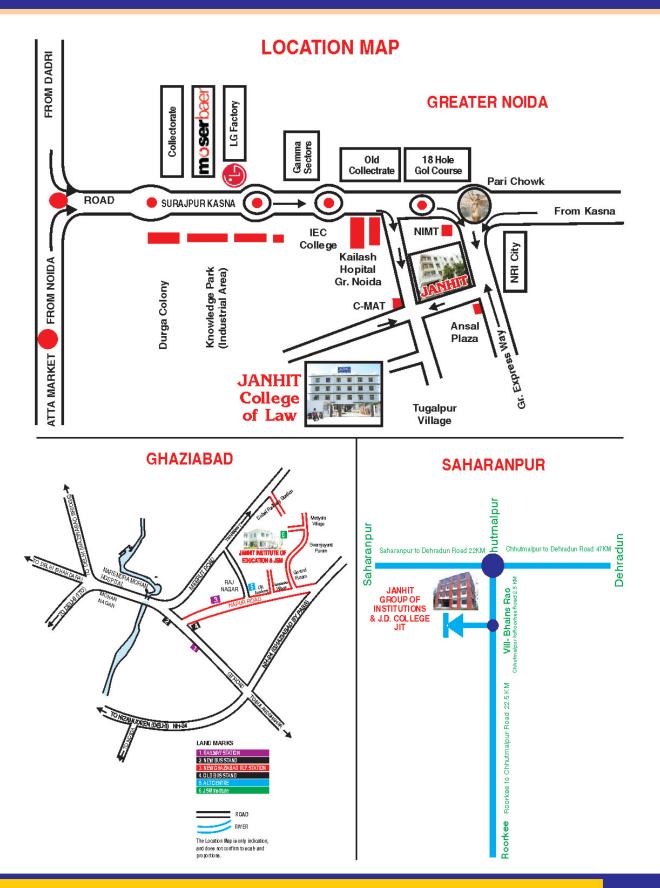
- Students should apply on the prescribed Application Form in their own hand writing correctly. If any information provided in the Application Form is found to be incorrect at any stage, the admission to the course shall automatically stand cancelled.
- Admission of students, against reserve category shall be as per criteria laid down by the concerned University / U.P. Govt.
- · The Director shall have the right to reject the candidature of any student without assigning any reasons.
- Students shall abide by the Rules & Regulations of the Institute & will not include in any activity, which spoil the goodwill of the Institute.
- Students will be required to maintain a minimum attendance of 75% of delivered lectures in each paper and laboratory classes
  which will constitute the basic eligibility for each semester examination. However, some of the shortage in attendance in case of
  students representing the Institute in extra-curricular and youth activities with prior permission of the Director can be
  considered as class-attendance for the period student participated in such activities.

#### Note:

- Fee is neither refundable nor transferable.
- All legal matters will be decided in The Jurisdiction of Ghaziabad Court.

#### RAGGING FREE CAMPUSES

- Ragging has been completely banned and the institute is absolutely ragging free. The directions of the Hon'ble Supreme Court
  of India, GOI, Government of U.P., A.I.C.T.E. & U.P.T.U. is strictly adhered to.
- As per the Hon'ble Supreme Court of India's ruling May 2007, strict penal action be taken against those involved in ragging of or any indecent/ dishonorable towards freshers. The Hon'ble court has also asked the local police to file FIR's and take strict penal action against the culprits.
- One or more of the disciplinary actions given below may be taken against a student involved in ragging:
- Expulsion from the institute
- Pustication
- Financial penalty as recommended by the administrative Board
- · Deduction of General Proficiency Marks
- In case of failure in identification of any particular student involved in ragging, the entire group present on the scene of occurrence is liable to be punished severely as mentioned above.



#### JANHIT INSTITUTE OF EDUCATION & INFORMATION (JIEI)

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